**DOCUMENTATION OF PRESENTATION**

The presentation is a very important part of your professional development.  It is a time for you to demonstrate your knowledge (communication) and to get feedback from others on your project.  Often you will spark an idea that will improve the practice of other teachers (Lifelong learning).  This is also a way to demonstrate to others the quality of your preparation (theory into practice).

Expectations:

1. That the candidate will make a formal presentation to a group of educators concerning the project.

2. The candidate will devise a feedback form to gather reactions from the audience to whom the research was presented.

3. The candidate will review all feedback forms of those present and write a summary of the feedback that will be submitted by the due date.

4. If applicable, PowerPoint and handouts for the presentation will be included in this documentation.

**NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PRESENTATION SITE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date of Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Length of session: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Context and Persons present: Where was it held; what was the occasion/who attended?

Description of the presentation process:

Summary of feedback/questions of participants:

What did you learn from giving the presentation?